



Dear CANNDU Council leaders,

Happy Holidays! HUGE thanks to Board of Neighborhood Commissioners President Leonard Shaffer for the successful launch of the new Neighborhood Council Emergency Preparedness Alliance! There were nearly 70 attendees at the Emergency Management Department, and they were so enthusiastic about the need for Neighborhood Councils to be involved in a citywide response to emergencies that they'll be having another meeting this month on December 19th. Presidents and Chairs are encouraged to ensure that at least one person from their board or committee is attending this alliance meeting. Neighborhood Council elections are officially starting this month. The Online Voter Registration platform has launched and Regions 1 and 2 will open their candidate filing later this month. Lastly, please take a moment to review your board roster below to ensure that we have the correct information on members and their ethics/funding/code of conduct dates. Many board members are voting on funding items with expired ethics training, which will invalidate their votes. Any updates go to Rosters@EmpowerLA.org. Be safe and well this holiday season. As always, thank you for Empowering LA!

Administrative Update:

Our online e-signature pilot is a success! We have completed the signing of several leases via email last month and will be expanding e-signatures to other legal and funding documents next year. Just a reminder that Neighborhood Councils cannot enter any legal contract without the review of the Office of the City Attorney and sign-off from EmpowerLA.

Funding Updates:

Funding Workshops have tentatively been scheduled for the following dates: December 9 from 1 - 3:30 pm, and December 17 from 6 - 9 pm at EmpowerLA's downtown office. Please RSVP by emailing the Funding team at EmpowerLA.Funding@lacity.org.

Please work with the MER reconciliation team to ensure that your NC is current with submissions. If you are missing 2 or more MERs, you should have been notified by the Department and have until December 11, 2015 to submit any outstanding reports, otherwise access to your NC checking account will be frozen. The Third Quarter Replenishment is scheduled to be deposited into your NC's checking account by the first week of January, 2016. Based on funds available, your NC will receive up to \$11,250.00 by the end of that first week. Please make sure to always check your balance before issuing payments to ensure there are sufficient funds available to cover any expenses.

A Happy Holiday Greeting from your Neighborhood Council Funding Team to you and yours.

Field Updates:

As we approach the closing of the calendar year, we would like to remind you about the Homeless Count Memorandum of Understanding (MOU) with the Los Angeles Homeless Services Authority (LAHSA). As of now, we have only received a handful of NCs who have provided us minutes and/or a board resolution in order to initiate an MOU with LAHSA for the Homeless Count (see Council File 15-1356 below). Given our staff constraints, you may not always have staff at your meetings, but if there is a particular issue that you need help with, we can try to assist via the NC Support Helpline and with enough notice, send someone to your meeting. Thank you for consistently sending your agendas to NCSupport, we have received a total of 2,035 agendas for the first half of the fiscal year. We also have been working with City Attorney on a schedule for live Ethics trainings, and we'd like to begin in South LA. Please stay tuned as we provide dates for December and upcoming months in 2016 for Ethics trainings. The field division may also be undergoing some additional structure changes such as dividing the oversight of field operations into three areas and assigning a Senior Project Coordinator to oversee a small group of field personnel for those areas. Barring any unforeseen issues, we should have a new structure in place by start of the calendar year. We thank you for all your efforts, volunteer time and diligence in doing the work of your community, we know that you encounter challenges daily and we are constantly striving to improve upon the manner and strategies in which we provide support and assistance to you. We hope you have a safe and happy holiday season and we wish the best for our NC system in the upcoming year 2016!

Outreach Updates:

There are seven workshops in the first two weeks of December, focusing on Elections and Outreach, designed to equip Neighborhood Council leaders with all of the information that they need to conduct robust elections and to engage their communities with the latest in outreach strategies, including Social Media, Direct Mail, Public Events, Newsletters, NationBuilder and Nextdoor. Take a look at the attached calendar for the dates and locations. Email Elections@EmpowerLA.org or call 818-293-VOTE for more information.

Elections Updates:

There are 35 Neighborhood Councils that are participating in the 2016 Online Voting Pilot Project and the Voter Registration Portal is now live, allowing Neighborhood Councils to register voters so that they can voter from their desktop, laptop, tablet, or smartphone. In addition, 12 Neighborhood Councils will have telephone voting, allowing voters to use their cell-phone or touch-tone phone. Visit EmpowerLA.org/VRP to register to vote.

Policy Updates

Update - [Council File: 15-1138](#) and sub council file #s #, [15-1138-S1](#), [15-1138-S2](#) and [15-1138-S3](#) relative to declaring a State of Emergency and providing emergency shelter and housing to the homeless were all approved by the City Council with an instruction for all report backs on the matter to go back to the City Council. A time frame was not given as to when the report backs will be available to the public. In addition to the report backs, the City Council has instructed the City Attorney to report back with recommendation on matter.

Update - [Council File: 13-1493](#) relative to Street Vending was heard in the Economic Development Committee on October 27, 2015 and is now pending in the Public Works and Gang Reduction Committee. The City of Los Angeles is asking for a more comprehensive legal framework to effectively address sidewalk vending. The matter is now pending in the Public Works and Gang Reduction Committee however a time frame as to when the item will be taken up is not available.

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Has your Neighborhood Council submitted a Community Impact Statement (CIS) on the matter?

If not, click [here](#) to log in to submit your CIS.

To subscribed to this Council File click [here](#) and then click on the wifi icon.

Please continue to next page to see your Account Balances, Community Impact Statements, Agendas, Board Member certification status, Neighborhood Council cases, Important dates, and Existing Vendors for NCs.

Account Balances, Community Impact Statements, and Agendas

As of 11/30/2015, your current checking account balance is \$28,311.98, and as of 12/01/2015, you have \$12,346.60 in your city account

As of 12/1/2015, you have filed 0 Community Impact Statements, and 3 agendas have been posted for your Neighborhood Council for the current month.

Please continue to next page to see your Board Member certification status, Neighborhood Council cases, Important dates, and Existing Vendors for NCs.

Your current Board Members and their certification are as follows:

First Name	Last Name	Board Seat	Ethics Expiration	Funding Certification	Code of Conduct
Vacant Seat	Vacant Seat	Chair (2016)			
Esther	Glaze	Vice Chair (2018)	10/2/2015	11/6/2015	12/18/2014
Vacant Seat	Vacant Seat	Corresponding Secretary (2018)			
Vacant Seat	Vacant Seat	Recording Secretary (2016)			
Cathy	Simpson	Treasurer (2018)	8/8/2017	10/13/2015	8/7/2015
Vacant Seat	Vacant Seat	Parliamentarian (2016)			
Ly'brindus	Jackson	At-Large Representative (2018)			
Jose	Alvarenga	At-Large Representative (2016)	4/8/2016	2/27/2014	1/12/2015
Stephanie	Campbell	Community Interest At large (2016)	8/8/2017	3/2/2014	1/2/2015

Please submit any updates and changes to the roster to Rosters@EmpowerLA.org

Please continue to next page to see your Neighborhood Council cases, Important dates, and Existing Vendors for NCs.

Your cases for this month are:

Title	Case#	Case Lead	Open Date	Status
Field - CANNDU NC_General Board Mtg_Thurs 11.19.15 600P	10516	NC Support NC Support	11/10/2015	C - Resolved
Funding - MER Reconcile July - September 2015	10748	Lele Ma	11/18/2015	O - Open
Field - CANNDU NC_General Mtg_Thurs 12.03.15 600P	10719	NC Support NC Support	11/20/2015	C - Resolved
Field - CANNDU_Board Mtg_Thurs 12.03.15 600P	10778	NC Support NC Support	11/24/2015	C - Resolved
Field - CANNDU NC_Budget and Finance Cmte_Mon 11.30.15 600P	10861	NC Support NC Support	12/1/2015	C - Resolved

Please continue to next page to see Important dates, and Existing Vendors for NCs.

Important Dates

For all events, please check out [EmpowerLA's Calendar](#)

December 1st – 6pm - 9pm

Board of Neighborhood Commissioners Regular Meeting

December 1st – 6pm - 8:30pm

Leadership Academy - Elections (7747 Foothill Blvd., Tujunga, CA 91042)

December 2nd – 6:30pm - 8:30pm

Harbor Alliance of Neighborhood Councils Monthly Meeting

December 2nd – 6pm - 8:30pm

Leadership Academy - Elections (Baldwin Hills Creshaw Plaza, 3650 W. Martin Luthing King Jr. Blvd., Suite 243, Los Angeles CA 90008)

December 2nd – 6pm - 7:30pm

Leadership Academy - NationBuilder (Glassell Park Senior and Community Center, 3750 N. Verdugo Rd. Los Angeles, CA 90065)

December 5th – 8:45am - 10am

Neighborhood Council- LADWP MOU Oversight Alliance Monthly Meeting

December 5th – 10am - 1pm

Los Angeles Alliance of Neighborhood Councils Monthly Meeting

December 5th – 9:30am - 11:30am

Leadership Academy - Elections (7166 W. Manchester, Los Angeles 90045)

December 5th – 12:45pm - 4:15pm

Neighborhood Council Sustainability Alliance Climate Forum

December 7th – 7pm - 9pm

Neighborhood Council Budget Advocates Monthly Meeting

December 7th – 6pm - 8pm

Leadership Academy - Elections (Porter Ranch Community School Library, 12450 Mason Ave., Porter Ranch, CA 91326)

December 8th – 5:30pm - 7:30pm

Leadership Academy - Elections (Pico Union Library : 1030 S Alvarado St, Los Angeles, CA 90006)

December 8th – 7pm - 9pm

Alliance of River Communities Monthly Meeting

December 9th – 1pm - 3:30pm

Leadership Academy - Funding (LA City Hall: 200 North Spring Street, Suite 2005 Los Angeles, CA 90012)

December 9th – 6pm - 8pm

Leadership Academy - Elections (2130 East First Street, Los Angeles, CA 90033)

December 10th – 6:30pm - 9pm

Valley Alliance of Neighborhood Councils Resource Board Training

December 11th – DEADLINE

Deadline to Submit Late Monthly Expenditure Reports to Avoid Frozen Funds

December 12th – 10am - 12pm

PlanCheckNC Alliance Monthly Meeting

December 17th – 6:30pm - 8:30pm

South Los Angeles Alliance of Neighborhood Councils Monthly Meeting

December 17th – 6pm - 9 pm

Leadership Academy - Funding (LA City Hall: 200 North Spring Street, Suite 2005 Los Angeles, CA 90012)

December 18th – 9am - 10am

Rules, Elections, Intergovernmental Relations, and Neighborhoods City Council Committee Monthly Meeting

December 19th – 10am - 12pm

Neighborhood Council Emergency Preparedness Alliance Monthly Meeting

December 19th – ELECTIONS

Candidate Filing Opens for Region 1

December 21st – 1pm - 4pm

Board of Neighborhood Commissioners Regular Meeting

December 24th – ELECTIONS

Candidate Filing Opens for Region 4

December 25th – Holiday - Christmas Day

December 26th – ELECTIONS

Candidate Filing Opens for Region 2

January 1st – Holiday - New Year's Day

January 4th – January Neighborhood Council Monthly Profile Released

Please continue to next page to see a list of Existing Vendors for NCs.

Existing Vendors for NCs

Web Service Providers:

(Contracts pending)

The Cherry Hill Company

Contact: Rain Breaw Michaels

(310)-397-2999

rbraew@cillco.com

The Mailroom

Contact: Kristina Smith

(310)-514-1797

ksmith@klct.com

Moore Business Results

Contact: Wendy Moore

(818)-252-9399

wmoore@moorebusinessresults.com

Port Town Websites

Contact: Jill Fox

(310)-832-0836

jill@porttownwebsites.com

The Web Corner

Contact: Anna Mkrtchyan

(818)-345-7443

anna@thewebcorner.com

Zeldesign

Contact: Zelda Harrison

(310)-559-2770

zeldesign@sbcglobal.net

Temp Service Providers:

(Contracts pending)

Apple One Employment Services

Contact: Jenn Rounds

(213)-892-0234

jrounds@appleone.com

Lloyd Staffing

Contact: Luly Santana

(562)-860-2555 Ext 101

LSantana@lloydstaffing.com

Partners in Diversity

Contact: Arlene Apodaca

(626)-793-0020

arlene.apodaca@p-i-d.biz

Translation Services:

Excel Interpreting

Contact: Koy Saephan

(800)915-0638 x 108

koy@excelinterpreting.com

Interpreters Unlimited

Contact Sanjit Singh

(855)-550-6100

Sanjit.singh@iugroup.com

Language Line Services

Contact Thomas Calannio

(831) 648-7445

TCalannio@languageline.com

We will continue to refine the Neighborhood Council Profiles over the next year based on your feedback. If you have any questions, comments or suggestions, please contact the Neighborhood Council Support Helpline at NCsupport@LACity.org or by calling **213-978-1551** for assistance.

Thank you for all you do to Empower LA!