



# NEIGHBORHOOD COUNCILS EMPOWER LA™

Department of  
NEIGHBORHOOD EMPOWERMENT



Dear CANNDU Council leaders,

We have a lot of exciting stuff happening in March! Online Voting will launch this month in the Valley. Plus, EmpowerLA has partnered with [Citywatch](#) to launch a [Neighborhood Council elections outreach page](#), which focuses on Neighborhood Council stories and why people should get involved in the Neighborhood Council system. On the policy front, Council President Herb Wesson has sent out a [request](#) to Neighborhood Councils to agendize and take action on the proposed DWP Reform Council File [16-0093](#) in March and April. There will also be special meetings on the reform, starting at Van Nuys City Hall on March 3rd. There's information on the DWP Reform under Policy below and how to take action to file a Community Impact Statement. Let's aim to have 96 Community Impact Statements filed on this Council File. Remember all CISs are listed by Neighborhood Council name and their position on the City Council agenda when the Council File is listed. It would be a transformational impact to have 96 Neighborhood Council names listed! Please let us know if you need any assistance in agendizing and taking action on the DWP Reform by contacting the Neighborhood Council Support Helpline at [NCsupport@lacity.org](mailto:NCsupport@lacity.org) or by calling (213) 978-1551.

### ***Administrative Update:***

Our Neighborhood Council Grievance Portal is now open to accept submissions. Please direct anyone who wishes to file a grievance with your Neighborhood Council to the portal for processing and review. Valid (grievances that can be reviewed by Neighborhood Councils and the Peer Grievance Panels) grievances will be directed back to the Neighborhood Council for resolution first. For the full process, please [visit the Neighborhood Council Grievance Portal](#).

### ***Funding Updates:***

Funding Workshops have been scheduled for the following dates: March 21, 2016 from 6-9 at Fire Station 89, 7063 Laurel Cyn Blvd, North Hollywood, near Regions 1-4, and March 31, 2016 from 1 - 4 pm at EmpowerLA's downtown office. Funding Workshops have been scheduled through May 31, 2016. Please select your preferred date and RSVP [here](#).

Treasurers may process payments for Election Expenses prior to full Neighborhood Council approval, provided the Neighborhood Council approved general categories for the election funding to be applied towards, such as mailers, flyers, advertisements, etc. Once paid, the Treasurer is required to submit the expense for final approval via the Monthly Expenditure Report. Department approval requirements remain the same, such as expenses greater than \$2,500.00 require Department approval prior to issuing payment.

We are still working with the Office of the City Attorney to find a method for Neighborhood Councils to provide Neighborhood Purposes Grants (NPG) to a non-profit school or an LAUSD school where a board member's child attends. Until then, the board may not provide such grants. It is not sufficient for the board member with the child to simply recuse themselves from voting on the matter.

### ***Field Updates:***

The Field will be assisting Neighborhood Councils in updating their Neighborhood Council inventory lists this month. Inventory includes office equipment, furniture, electronic equipment (computers, cameras, printers, etc.) and outreach materials (banners, signs, etc.). For purposes of this inventory survey, all Neighborhood Councils are being asked to report back on items that are currently in your possession and items that have been recently purchased. Please use the following [Neighborhood Council Inventory instructions](#) that will assist you in completing this requirement. You will be asked to upload your inventory information with pictures to a [program](#) we have developed.

Any additional questions should be sent to Jeffrey S. Brill and Kathleen Quinn at [NCInventory@EmpowerLA.org](mailto:NCInventory@EmpowerLA.org).

### ***Outreach Updates:***

NationBuilder has "paused" all 96 Neighborhood Council accounts, restricting your ability to email those in your database, including county voter registration data and your organic data. The initial explanation was excessive spam reports and the Department is working on a resolution. The "pause" only applies to your ability to email from your account. It does not impact the other features.

We expect the accounts to be "unpaused" at any time which will give you the ability to email your organic data and those who have opted-in. We are still working to resolve the issue of emailing the county voter registration data.

In the meantime, you can conduct surveys, collect RSVPs, enlist volunteers, build petitions, host a suggestion box, and create event pages with invitations that can be shared via social media. You can even use it to build your website. You can also manage your social media strategy from your NationBuilder account, tracking activity and engaging the people in your database. For an additional fee, you can also set up texting and robocall features.

The Department apologizes for any inconvenience that the NationBuilder "pause" has caused to you and is working diligently to resolve the matter as soon as possible.

Please email [Communications@EmpowerLA.org](mailto:Communications@EmpowerLA.org) for assistance with your NationBuilder accounts.

### ***Elections Updates:***

There are [three Poll Worker Workshops](#) this month, great opportunities for Neighborhood Council leaders to engage members of the community as volunteers who will welcome voters and guide them through the election journey. There's a place for everybody at the polls!

Candidate Filing closes in Regions 5 through 8 and Candidate Filing is open or opening in Regions 9 through 12. Regions 1-4 are busy conducting Candidate Forums with great success. For assistance setting up a Meet the Candidates Forum or a Candidate Sign-Up event, email [Elections@EmpowerLA.org](mailto:Elections@EmpowerLA.org) or call 818-293-VOTE and the Elections Team will help you make the 2016 Elections the best ever!

### ***Policy Updates***

The Board of Neighborhood Commissioners has released a draft of their proposed mandated [Neighborhood Council minutes policy](#) and will be taking action on it in March. If you have any feedback, please email [commission@empowerla.org](mailto:commission@empowerla.org).

DWP Reform

[Council File: 16-0093](#), introduced on January 22, 2016, relates to a proposed ballot measure to amend the Los Angeles City Charter and Administrative Code to restructure the governance of the Los Angeles Department of Water and Power (DWP). The Los Angeles City Council is assessing options to determine how to give DWP tools they need to be more transparent and more accountable to the public. This motion highlights various proposed charter amendments such as replacing the voluntary board with five to seven full-time, professional board members and removing requirements for City

Council approval or oversight of certain board actions. Furthermore, this council motion is instructing the City Attorney to work with the City Administrative Officer, to address the relevant Charter and Administrative Code provisions for the proposed amendments, and prepare additional language for necessary amendments to the Charter for inclusion in a 2016 ballot measure to be put before the voters of the City of Los Angeles. This motion has been scheduled to be heard in a Special Meeting of the Rules, Elections & Intergovernmental Relations Committee, on **Thursday, March 3, 2016, in Van Nuys City Hall at 9:00 a.m.**

This Council File requires major community input, and it's important that all Neighborhood Councils submit their Community Impact Statements and place this item on their agenda for discussion and action at their March and April meetings. This is a citywide issue that allows Neighborhood Councils to be engaged in the City's legislative process. There are plans to hold regional meetings throughout the City and partnering with the Neighborhood Council Alliances.

Motion to put on your Neighborhood Council agenda to take action on this item: "Discussion and possible action on City [Council File 16-0093](#) to amend the Los Angeles City Charter and Administrative Code to restructure the governance of the Los Angeles Department of Water and Power (DWP). The board's decision will be submitted via a Community Impact Statement to the City Clerk to be placed on the City Council agenda for this Council File."

For your meeting discussion, here is some background and analysis:

Find out what Mayor Garcetti has to say about the [DWP Reform Ballot Measure](#).

Controller Ron Galperin shares his concerns about the [DWP reform](#).

**Neighborhood Council-LADWP MOU Oversight Alliance Action** - Additionally, the Alliance passed a motion at their February meeting, calling on the City Council to follow the recommendation of the charter mandated Industrial, Economic, and Administrative Survey to form "a committee to examine governance reforms for the Department with the explicit task of reporting its findings and recommending a measure for the 2017 ballot." Here is their motion:

"This Governance Committee should be involved in drafting any memorandums and other information from the beginning and include at least two members from the Neighborhood Councils who are familiar with the operations and finances of DWP.

The DWP Oversight Committee recommends that there be a transparent discussion and debate before any measure is placed on the ballot for voter approval or rejection."

**Submit a Community Impact Statement (CIS) on the matter.**

Click [here](#) to log in to submit your CIS

To subscribe to this Council File click [here](#) and then click on the wifi icon.

If you are having issues with submissions, including obtaining passwords, please contact the Neighborhood Council Support Helpline at [NCsupport@LACity.org](mailto:NCsupport@LACity.org) or by calling (213) 978-1551.

*Please continue to next page to see your Account Balances, Community Impact Statements, Agendas, Board Member certification status, Neighborhood Council cases, Important dates, and Existing Vendors for NCs.*

### ***Account Balances, Community Impact Statements, and Agendas***

As of 02/29/2016, your current checking account balance is \$22,743.73, and as of 03/01/2016, you have \$12,346.60 in your city account

As of 3/1/2016, you have filed 0 Community Impact Statements, and 4 agendas have been posted for your Neighborhood Council for the current month.

*Please continue to next page to see your Board Member certification status, Neighborhood Council cases, Important dates, and Existing Vendors for NCs.*

***Your current Board Members and their certification are as follows:***

<b>First Name</b>	<b>Last Name</b>	<b>Board Seat</b>	<b>Ethics Expiration</b>	<b>Funding Certification</b>	<b>Code of Conduct</b>
Vacant Seat	Vacant Seat	Chair (2016)			
Esther	Glaze	Vice Chair (2018)	10/2/2015	11/6/2015	12/18/2014
Vacant Seat	Vacant Seat	Corresponding Secretary (2018)			
Vacant Seat	Vacant Seat	Recording Secretary (2016)			
Cathy	Simpson	Treasurer (2018)	8/8/2017	10/13/2015	8/7/2015
Juan	Bustamante	Parliamentarian (2016)		1/22/2016	1/22/2016
Ly'brindus	Jackson	At-Large Representative (2018)		4/22/2014	10/26/2015
Jose	Alvarenga	At-Large Representative (2016)	4/8/2016	2/27/2014	1/12/2015
Stephanie	Campbell	Community Interest At large (2016)	8/8/2017	3/2/2014	1/2/2015

Please submit any updates and changes to the roster to [Rosters@EmpowerLA.org](mailto:Rosters@EmpowerLA.org), including any Ethics Certifications.

*Please continue to next page to see your Neighborhood Council cases, Important dates, and Existing Vendors for NCs.*

***Your cases for this month are:***

<b>Title</b>	<b>Case#</b>	<b>Case Lead</b>	<b>Open Date</b>	<b>Status</b>
Funding- Inquiry About Potential Clean-Up Event	12448	Kathleen Quinn	2/24/2016	C - Resolved

*Please continue to next page to see Important dates, and Existing Vendors for NCs.*

# Important Dates

For all events, please check out [EmpowerLA's Calendar](#)

**March 1st – 6pm – 9pm**

Board of Neighborhood Commissioners Regular and Special Meetings

**March 2nd – 6:30pm – 8:30pm**

Harbor Alliance of Neighborhood Councils Monthly Meeting

**March 2nd – 11:59pm**

**DEADLINE** - Region 5 Candidate Filing Closes

**March 3rd – 9am – 10am**

Rules, Elections, Intergovernmental Relations, and Neighborhoods City Council Committee Special Meeting in Van Nuys City Hall

**March 5th – 8:45am – 10am**

Neighborhood Council-LADWP Memorandum of Understanding Oversight Alliance Monthly Meeting

**March 5th – 10am – 1pm**

Los Angeles Neighborhood Council Coalition Monthly Meeting

**March 7th – 11:59 PM**

**DEADLINE** - Region 6 Candidate Filing Closes

**March 7th – 7PM - 9PM**

Neighborhood Council Budget Advocate Monthly Meeting

**March 8th – 7PM - 9PM**

Alliance of River Communities Monthly Meeting

**March 10th – 7PM - 9PM**

Valley Alliance of Neighborhood Councils 2016 Mixer

**March 12th**

Region 1 Online Voting Opens

**March 12th – 6:30PM - 9PM**

PlanCheckNC Monthly Meeting

**March 12th – 10AM - 12PM**

Neighborhood Council Sustainability Alliance - Forming and Growing Effective NC Green Teams

**March 15th – 6PM - 8PM**

Leadership Academy - Poll Worker Workshop

**March 15th – 11:59PM**

**DEADLINE** - Region 7 Candidate Filing Closes

**March 16th – 8:30AM - 10AM**

Westside Regional Alliance of Councils Monthly Meeting

**March 17th**

Region 4 Online Voting Opens

**March 17th – 6:30pm – 8:30pm**

South Los Angeles Alliance of Neighborhood Councils Monthly Meeting

**March 18th – 9am – 10am**

Rules, Elections, Intergovernmental Relations, and Neighborhoods City Council Committee Meeting

**March 19th**

Region 2 Online Voting Opens

**March 19th – 10AM - 12PM**

Neighborhood Council Budget Advocate Monthly Meeting

**March 21st – 1PM - 4PM**

Board of Neighborhood Commissioners Regular Meeting

**March 21st – 6PM - 9PM**

Leadership Academy - Funding Workshop

**March 22nd – 6PM - 8PM**

Leadership Academy - Poll Worker Workshop

**March 22nd – 11:59PM**

**DEADLINE** - Region 8 Candidate Filing Closes

**March 26th – 10AM - 12PM**

Neighborhood Council Emergency Preparedness Alliance Monthly Meeting

**March 27th**

Region 3 Online Voting Opens

**March 28th - Holiday**

Cesar Chavez Holiday Observed

**March 30th - 6PM - 8PM**

Leadership Academy - Poll Worker Workshop

**March 31th - 1PM - 4PM**

Leadership Academy - Funding Workshop

*Please continue to next page to see a list of Existing Vendors for NCs.*



# Existing Vendors for NCs

## Web Service Providers:

(Contracts pending)

### **The Cherry Hill Company**

Contact: Rain Breaw Michaels

(310)-397-2999

[rbraew@cillco.com](mailto:rbraew@cillco.com)

### **The Mailroom**

Contact: Kristina Smith

(310)-514-1797

[ksmith@klct.com](mailto:ksmith@klct.com)

### **Moore Business Results**

Contact: Wendy Moore

(818)-252-9399

[wmoore@moorebusinessresults.com](mailto:wmoore@moorebusinessresults.com)

### **Port Town Websites**

Contact: Jill Fox

(310)-832-0836

[jill@porttownwebsites.com](mailto:jill@porttownwebsites.com)

### **The Web Corner**

Contact: Anna Mkrtchyan

(818)-345-7443

[anna@thewebcorner.com](mailto:anna@thewebcorner.com)

### **Zeldesign**

Contact: Zelda Harrison

(310)-559-2770

[zeldesign@sbcglobal.net](mailto:zeldesign@sbcglobal.net)

## Temp Service Providers:

(Contracts pending)

### **Apple One Employment Services**

Contact: Jenn Rounds

(213)-892-0234

[jrounds@appleone.com](mailto:jrounds@appleone.com)

### **Lloyd Staffing**

Contact: Luly Santana

(562)-860-2555 Ext 101

[LSantana@lloydstaffing.com](mailto:LSantana@lloydstaffing.com)

### **Partners in Diversity**

Contact: Arlene Apodaca

(626)-793-0020

[arlene.apodaca@p-i-d.biz](mailto:arlene.apodaca@p-i-d.biz)

## Translation Services:

### **Excel Interpreting**

Contact: Koy Saephan

(800)915-0638 x 108

[koy@excelinterpreting.com](mailto:koy@excelinterpreting.com)

### **Interpreters Unlimited**

Contact Sanjit Singh

(855)-550-6100

[Sanjit.singh@iugroup.com](mailto:Sanjit.singh@iugroup.com)

### **Language Line Services**

Contact Thomas Calannio

(831) 648-7445

[TCalannio@languageline.com](mailto:TCalannio@languageline.com)

We will continue to refine the Neighborhood Council Profiles over the next year based on your feedback. If you have any questions, comments or suggestions, please contact the Neighborhood Council Support Helpline at [NCsupport@LACity.org](mailto:NCsupport@LACity.org) or by calling **213-978-1551** for assistance.

**Thank you for all you do to Empower LA!**