



CANNDU

## **Neighborhood Council Monthly Profile**

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Dear CANNDU Council leaders,

Many thanks to everyone who weighed in our Neighborhood Council Fiscal Year Survey. We'll reviewing all the feedback and will be making changes, so we can support Neighborhood Council better this year. Thanks, as well to those Neighborhood Councils who have completed their self-assessment survey. It's great to look back and document the successes of your Council as well as learn where improvements can be made. We're looking forward to the official certification of at least one of our two subdivided new Neighborhood Councils this month. The Board of Neighborhood Commissioners have a full schedule with their regular meetings and special town halls this month on the Neighborhood Council reforms, but we are hoping to schedule the certification hearing for North Westwood Neighborhood Council at the end of the month. The Historic Cultural North Neighborhood Council will likely be scheduled in the beginning of September. So, by September 22, 2018, we'll be celebrating the Congress of Neighborhoods with 99 Neighborhood Councils. The Planning Committee for the Congress of Neighborhoods will be meeting regularly in August to finalize the big day so if you can lend a hand, please join them. Check out our [EmpowerLA Calendar](#) for meeting dates and times.

## Citywide Campaign:

In collaboration with Mayor Eric Garcetti's Office, we will be hosting Civic U: Resilient Los Angeles on Tuesday, August 14, 2018 from 6:30 – 8:30 pm, at Ronald F. Deaton Auditorium, located at 100 W 1st St, Los Angeles, CA 90012. Los Angeles is part of [100 Resilient Cities](#), {insert link} a worldwide effort pioneered by the Rockefeller Foundation (100RC) that is dedicated to helping cities around the world become more resilient to the physical, social and economic challenges that are a growing part of the 21st century. Members from the 100 Resilient Cities team will be presenting the campaign in Los Angeles and how Neighborhood Councils play an important part in making LA resilient. This event is open to all Neighborhood Council board and stakeholder members. If your Neighborhood Council hasn't selected your Resilience Liaison(s), now is a good time to appoint one or more to attend. To RSVP, click here: <https://www.eventbrite.com/e/civic-u-resilient-los-angeles-tickets-48430472848> Please see link for more information on Resilient Los Angeles: <https://www.lamayor.org/Resilience>

## Administrative Update:

### *Boundaries*

With elections coming up, Neighborhood Council boundaries have become one of our highest priorities. We are making some administrative changes to problem areas with various Neighborhood Councils. If you have any issues you would like to discuss, please contact your Field Representative or [NCsupport@lacity.org](mailto:NCsupport@lacity.org).

### *Inventory*

The Neighborhood Council Inventory project is coming to an end on August 15th. If you have not submitted your Neighborhood Council's Board Action Certification (BAC), please submit your BAC by August 15th along with any other applicable forms. If you have any questions regarding NC Inventory, please contact Kyle Stone ([kyle.stone@lacity.org](mailto:kyle.stone@lacity.org)) or Kori Parraga ([kori.parraga@lacity.org](mailto:kori.parraga@lacity.org)).

## Funding Updates:

As mentioned in last month's profile, the new/revised NC Funding Program Policies & Guidelines version, dated July 1, 2018, is now posted on our website ([clerk.lacity.org](http://clerk.lacity.org)) for your review, comments and questions. Please review the policies to stay up to date with revisions or additions made which have been highlighted for your convenience. Also, if your Neighborhood Council has received special account funds, the accounts can now be viewed via our NC Funding Portal. Through the Funding Portal, you are now able to make requests for payments from the special account funds, as applicable, as well as see the transactions and balances for the accounts. Thank you to all those NCs that have submitted their 2018-19 Fiscal Administrative Packet. Please be reminded that we need your budget in place, along with the Administrative Summary Packet, to release all funds at the start of the year. If we don't receive your budget, we will make

\$333 available for up to 3 months for preparations for a meeting. Our training/education sessions have resumed in the new Fiscal Year. please refer to our website for additional information and to RSVP for any training/education session.

As always, we are standing by to assist you and answer any questions you may have, feel free to contact us via telephone at (213) 978-1058 or via e-mail at [Clerk.NCFunding@lacity.org](mailto:Clerk.NCFunding@lacity.org) or visit our website at: [clerk.lacity.org](http://clerk.lacity.org)

## Field Updates:

This month, our Neighborhood Empowerment Advocates (NEA) will be sending over an updated map created by our partners at the City Clerk's Office. The City Clerk's Elections Division have been working with the Department to create maps that are more detailed based on the boundary descriptions under Article III of your NC's bylaws. Over the summer, the Department has been reviewing maps, boundaries and bylaws and have found areas where administrative corrections are needed. To ensure there is no overlap and to effectuate the intent of your NC's boundaries, but most importantly, to gear up for the 2019 NC Elections, your NCA will be sending over your NC's bylaws with the new maps and in some cases, with corrected boundary descriptions. Please review your bylaws and if you have any questions about these corrections, please reach out to [NCSupport@lacity.org](mailto:NCSupport@lacity.org) no later than Wednesday, August 15 so that we can be of assistance.

On another note, we say goodbye to our Civic Youth cohort of 40+ students this summer but EmpowerLA will be offering its second cohort of IgniteLA, a program geared toward young women that builds civic knowledge and leadership skills to bolster civic engagement. For three months on Monday evenings from September 2018 through November 2018 from 5:00pm -7:30pm., our staff will be leading IgniteLA cohorts across the City.

Applications are open on [www.empowerla.org/ignitela](http://www.empowerla.org/ignitela) and are due by September 12th. Decision notifications will be sent Monday, September 17th. The dates are as follows:

September 24<sup>th</sup>

October 1st, 15th, 22nd, and 29<sup>th</sup>

November 5<sup>th</sup>

Please encourage young women in your Neighborhood Council area to apply and email [ignite@empowerla.org](mailto:ignite@empowerla.org) with any questions.

By the end of the IgniteLA program, graduates will be able to effectively advocate for issues they care about and run for their Neighborhood Council Boards and Committees in 2019!

## Outreach Updates:

The Department is in Phase 1 of our Citywide Outreach Plan- Awareness. In this phase new partnerships have been formed to help spread word of the NC System. For the system to grow, we believe relationships and collaboration is a must. We are excited to be working with Global Shapers, a group of inspirational millennials dedicated to creating an impact-generating project that would better their local community. One project they committed to was sending a survey to their database that asked how they engage Neighborhood Councils. They will be partnering with us also on providing support for social media and design. Another group we partnered with is the Council District 9 Coalition. This Coalition brings together many non-profits from Council District 9 to discuss like-minded issues. We have been able to speak at a few of their Get Out to Vote youth workshops and had youths committed to learning more about Neighborhood Councils. A youth alliance in South LA may be underway. Lastly, we are excited to have brought on a few temporary staff to support our outreach efforts. We have completed our Regional Gatherings in which outreach leaders from each NC had an opportunity to learn on a regional level...the how to's of outreach. On August 20th, we will be convening a gathering of neighborhood leaders, non-profits, business owners, and academics from across the City to inform them about Neighborhood Councils and how they can get involved in the 2019 elections. In September, we will be holding our 2nd Citywide Outreach Chair gathering.

## Policy Updates:

At upcoming Board of Neighborhood Commissioners meetings in August, there will be an agenda item providing an opportunity to provide feedback and input on the definition of a community interest stakeholder. In addition, the Board of Neighborhood Commissioners is also seeking public input on Neighborhood Council System Reforms as proposed in Council File 18-0467. Please join us at a future meeting to provide your input and feedback. The next Board of Neighborhood Commissioners meeting will be on Tuesday, August 7 at 6 pm at the Boyle Heights Technology Center located at 2130 East 1st Street, LA, CA 90033. There will also be a Board of Neighborhood Commissioners meeting on Monday, August 20 at 1 pm at Room 1050 of City Hall. There will be a special meeting of the Board of Neighborhood Commissioners on Wednesday, August 15 at 6 pm at New Open World Academy located at 3201 W 8th St, Los Angeles, CA 90005 in the Koreatown community.

New and updated Council Files can be [found here](#) and are updated every week in our Friday newsletter.

Below is the list of the people who are registered to file Community Impact Statements for your Neighborhood Council. Please email Lorenzo at [lorenzo.briceno@lacity.org](mailto:lorenzo.briceno@lacity.org) to update this list.

## Did You Know?

If you are interested in learning more about the City's budget process, the CAO will be giving a budget workshop to the Neighborhood Council Budget Advocates later this month. The session will be offered both in person and as a webinar. Keep an eye out on our Friday newsletters for the date.

## Account Balances, Community Impact Statements, Agendas, and Grievances

Click [here](#) for the Neighborhood Council Funding Dashboard to find your current account balance.

As of 8/1/2018, you have filed 0 Community Impact Statements, and 3 agendas have been posted for your Neighborhood Council for the current month.

As of 8/1/2018, 0 Grievances have been filed against your Neighborhood Council.

*Please continue to next page to see your Board Member certification status, Expired or Missing Mandatory Trainings, Neighborhood Council cases, Important dates, and Existing Vendors for NCs.*

## Your current Board Members and their certification are as follows:

First Name	Last Name	Board Seat	Ethics Expiration	Funding Certification	Code of Conduct
Stephanie	Campbell	Chair (2020)	12/6/2019	3/31/2016	11/6/2016
Esther	Glaze	Vice Chair (2018)	1/30/2020	1/23/2018	12/15/2016
Vacant Seat	Vacant Seat	Recording Secretary (2020)			
Vacant Seat	Vacant Seat	Communication Secretary (2018)			
Vacant Seat	Vacant Seat	Parliamentarian (2020)			
Vacant Seat	Vacant Seat	At-Large Representative (2020)			
David	Solis	Community Interest At large (2020)	7/28/2018	8/31/2013	1/10/2017

Please submit any updates and changes to the roster to [Rosters@EmpowerLA.org](mailto:Rosters@EmpowerLA.org), including any Ethics Certifications.

*Please continue to next page to see Expired or Missing Mandatory Trainings, your Neighborhood Council cases, Important dates, and Existing Vendors for NCs.*

## Board Members with Expired or Missing Mandatory Trainings

To vote on Neighborhood Council funding items, Neighborhood Council board members must have current ethics training and funding training. The Neighborhood Council bylaws may also require these trainings to vote for nonfunding items as well. To serve on a board, Neighborhood Council board members must also have either read and signed a Code of Conduct or have watched the video. To complete these trainings, please click [here](#).

**NOTE:** in person and online ethics training must be a minimum of 2 hours. If you complete the ethics training online, please ensure that you take 2 hours to complete the training as we will not accept any certificates that show less than 2 hours.

The following board members below are missing one of these mandatory trainings. If updates are needed, please contact [Rosters@EmpowerLA.org](mailto:Rosters@EmpowerLA.org).

### Board Members who have not completed the Funding training:

Funding - Eligibility to Vote on Financial Matters a. To be eligible to vote on any NC Expenditure, Financial Reports, and/or annual budgets, the board member must:

- Be an Elected, Appointed and/or Selected Board Member of the NC
- Be 18 years of age or older
- Have completed the California State Ethics Training Requirement for Local Officials (AB 1234)
- Have completed the online NC Board Member Funding Training and obtain a passing score of 70% on any test associated with the online course.

### Board Members with missing or expired Ethics Certificates:

ETHICS - All Board Members are bound by California State Law to take Ethics Training every two years. Take the online course, and send your certificate to [Rosters@EmpowerLA.org](mailto:Rosters@EmpowerLA.org). Ethics Training is a required for all Board Members

First Name	Last Name	Board Seat
David	Solis	Community Interest At large (2020)

### Board Members who have not completed the Code of Conduct training or their certificate has expired:

CODE OF CONDUCT - All Board Members must read the Code of Conduct policy and [fill out this form](#) acknowledging that they have read and are aware of the policy.

*Please continue to next page to see your Neighborhood Council cases, Important dates, and Existing Vendors for NCs.*

Your cases for this month are:

*Please continue to next page to see Important dates, and Existing Vendors for NCs.*

## Important Dates

For all events, please check out [EmpowerLA's Calendar](#)

8/4/18	8:45am – 10:00am	Neighborhood Council-LADWP Memorandum of Understanding Oversight Alliance Meeting
8/4/18	10am – 1pm	Los Angeles Neighborhood Council Coalition Meeting
8/4/18	1 – 3pm	NC Congress of Neighborhoods Planning Committee Meeting
8/6/18	7 – 9pm	Budget Advocates Meeting
8/7/18	6 – 9:30pm	Board of Neighborhood Commissioners Meeting
8/9/18	6:30 – 9pm	Valley Alliance of Neighborhood Councils Meeting
8/11/18	10am – 12pm	PlanCheckNC Meeting
8/13/18	6 – 9pm	Funding Equity Work Group Meeting
8/14/18	6:30 – 8:30pm	Civic U: Resilient LA
8/15/18	8:30 – 10am	Westside Regional Alliance of Councils Monthly Meeting
8/15/18	6 – 9pm	Board of Neighborhood Commissioners Special Meeting
8/16/18	6:30 – 8:30pm	South Los Angeles Alliance of Neighborhood Councils Meeting
8/18/18	10am – 12pm	Budget Advocates Meeting
8/20/18	1 – 4pm	Board of Neighborhood Commissioners Regular Meeting
8/20/18	7 – 9pm	Alliance of River Communities (ARC)
8/25/18	10am – 12pm	Neighborhood Council Emergency Preparedness Alliance Meeting



## Existing Vendors for NCs

### Web Service Providers:

**Civic Resource Group**

Contact: Gregory Curtin, CEO

[gregc@civicresource.com](mailto:gregc@civicresource.com)

**The Mailroom**

Contact: Kristina Smith

(310)-514-1797

[ksmith@klct.com](mailto:ksmith@klct.com)

**Moore Business Results**

Contact: Wendy Moore

(818)-252-9399

[wmoore@moorebusinessresults.com](mailto:wmoore@moorebusinessresults.com)

**Port Town Websites**

Contact: Jill Fox

(310)-832-0836

[jill@porttownwebsites.com](mailto:jill@porttownwebsites.com)

**The Web Corner**

Contact: Robert Adams, Owner

(818)-345-7443

[rob@thewebcorner.com](mailto:rob@thewebcorner.com)

**ZelDesign**

Contact: Zelda Harrison

(310)-559-2770

[zelDesign@sbcglobal.net](mailto:zelDesign@sbcglobal.net)

### Temp Service Providers:

**Apple One Employment Services**

Contact: Jenn Rounds

(213)-892-0234

[jrounds@appleone.com](mailto:jrounds@appleone.com)

**Lloyd Staffing**

Contact: Luly Santana

(562)-860-2555 Ext 101

[LSantana@lloydstaffing.com](mailto:LSantana@lloydstaffing.com)

**Partners in Diversity**

Contact: Arlene Apodaca

(626)-793-0020

[arlene.apodaca@p-i-d.biz](mailto:arlene.apodaca@p-i-d.biz)

**Bridgeway Temporary Staffing and Services Agency**

Contact: Terrence Gomes

(310)-387-1374

[info@btsasa.com](mailto:info@btsasa.com)

### Translation Services:

**Languages 4 You**

(818) 720-7105

**Continental Interpreting Services**

(800) 201-7121

We will continue to refine the Neighborhood Council Profiles over the next year based on your feedback. If you have any questions, comments or suggestions, please contact the Neighborhood Council Support Helpline at [NCsupport@LACity.org](mailto:NCsupport@LACity.org) or by calling **213-978-1551** for assistance.

**Thank you for all you do to Empower LA!**